

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Cafeteria Meeting
October 18, 2022

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
Matthew Vaccaro
Edmond Monti

Members Absent: James Campbell

Also Present: Laurel Spadavecchia, Business Administrator
James Knipper, Superintendent/Principal
Dana Genatt, Director of Curriculum and Instruction
Anthony Russo, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- **Acceptance of Minutes of September 27, 2022**, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Abstain: Edmond Monti

Action taken: 3 Ayes. 1 Abstain. 1 Absent. Motion Approved.

- **Acceptance of Correspondence**

1. NJ Department of Education District Virtual or Remote Instruction Plan approval letter – Attachment 1.2

2. NJ Department of Education Division of Early Childhood Services 2022-2023 Preschool Program Plan approval letter – Attachment 1.3

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- **Superintendent's Report**

Motion: Edmond Monti

Seconded: Charles Pallas

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Mr. Knipper announced the school is off to a wonderful start of a new school year. We have some upcoming events for the students such as the Ragamuffin Parade followed by a dance sponsored by the PTO as well as a Trick or Trunk for Halloween. Mrs. Genatt then announced the Student of the Month awards.

Mr. David Vaccaro addressed the students and parents to acknowledge their hard work and parental support for their children's success. He congratulated them on achieving Student of the Month.

- Submission of HIB Cases – October 2022

Investigations

0

Confirmed Cases

0

- **Students of the Month**

October

Giuliana Tripodi

Zaroon Haider

Majed Haddad

Nour Haddad

Gabriella Galindo

Ghemalis Rodriguez

Agil Nesheiwat

Ambar Avila

Valerie Valladolid

Jessica Chimbay

Carmela Vocaturo

Grade

Pre-K

Kindergarten

1

2

3

4

5

Middle School Social Studies

Middle School ELA

Middle School Math

Technology

- PRESENTATION – Henry Ossi of DMR Architects: HVAC upgrade

Mr. Ossi presented his recommendation for the upgrade to the HVAC system to include air conditioning and enhanced air quality to the parts of the building without it. A question and answer session immediately followed in which the location of the condenser units were discussed. Mr. Ossi will do some further research to address the questions posed and will report back to the Board.

- PRESENTATION – State Assessment Performance Data by Dana Genatt

Mrs. Genatt presented the state score data immediately followed by a question and answer session.

- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for October 2022 for a total of \$296,222.36—Attachment 2.1
2. Resolved to approve the Check Register for the month of September 2022 for a total of \$109,257.15 –Attachment 2.2
3. Resolved to approve the Check Register for the month of September 2022, Batch 70, for \$1,420.00 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for September 30, 2022 for \$107,420.69 with gross pay wages of \$190,026.00 – Attachment 2.4
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2022 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2022 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Resolved to approve the Moonachie Board of Education Guide for Standard Operating Procedures and Internal Controls – Available for review at the Board Office.
8. Resolved to approve the Educational Audiology – Audiology Services to be provided by the Bergen County Special Services School District – Attachment 2.8
9. Resolved to approve the Teacher of the Deaf and Hard of Hearing Annual Contract for Services 2022-2023 provided by the Bergen County Special Services School District – Attachment 2.9
10. Resolved to approve 2022-2023 Budget/Election Calendar – Attachment 2.10
11. Resolved to approve the Payroll Check Register for October 15, 2022 for \$113,744.90 with gross pay wages of \$198,094.29 – Attachment 2.11
12. Resolved to approve the submission of the Comprehensive Maintenance Plan Report for FY 21-22 Actual, FY 22-23 Budgeted, and FY 23-24 Planned,

documenting required maintenance activities for a period of three years whereas all past and planned activities are reasonable to keep school facilities open and safe for use in compliance with New Jersey Department of Education requirements – Attachment 2.12

13. Resolved to approve check #1179 from the Milk & Lunch account for \$199.75 as a refund to a parent for overpayment of school meals.

14. Resolved to accept the Treasurer's Report for month ending September 2022 – Attachment 2.14

15. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending September 2022 – Attachment 2.15

3. Policy

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Health and Safety Evaluation of School Buildings Checklist for School Year 2022-2023 – Attachment 3.1

2. Resolved to approve the Robert L. Craig School Operational Manual for the 2022-2023 School Year on display at the Curriculum Office.

3. Resolved to approve the submission of the New Jersey Department of Education Performance Report to NJ Smart.

4. Resolved to approve the Moonachie Public School District Early Childhood Advisory Council Bylaws – Attachment 3.4

5. Resolved to approve the 2022-2023 Moonachie School District Nursing Services Plan – Attachment 3.5

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Jenna Millar as a .6 Special Education Teacher for the 2022–2023 school year at step MA/13 for an annual salary of \$51,105 (\$85,175 @ .6 = \$51,105) prorated effective October 7, 2022.

2. Resolved to approve Amanda Mulvaney as a Pre-k Teacher for the 2022–2023 school year at step BA/1 for an annual salary of \$51,148 to be charged to the Preschool Education Aid (PEA) grant prorated and effective October 16, 2022.

3. Resolved to adjust the portion of Kathleen Kinsella's salary charged to the Preschool Education Aid (PEA) grant from \$56,500 to \$88,500 as a result of the cost savings due to the resignation of a PEA preschool teacher.

4. Resolved to approve Mary Freda as a Part-Time Interventionist for the period of October 11, 2022 – November 23, 2022 at an hourly rate of \$49.43.

5. Resolved to appoint Dana Genatt as District Liasion to Law Enforcement for the 2022-2023 school year.
6. Resolved to approve the following list of employees to provide home instruction at an hourly rate of \$49.43 for the 2022-2023 school year:

Allison Stanisci	Joan Boniello
Danielle Carrione	Kelly Thompson
Michael Lia	Gabriella Vega
Gianna Vitetta	

5. Curriculum

Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the following workshops and field trips:

Destination	Date	Cost
Metropolitan Medical Corporation CPR & AED Training ~ Sandy Diaz, Alyssa Spitaleri, Joseph Gingerelli, Michael Lia	November 2, 2022	\$250.00

6. Facilities

Motion:
 Seconded:
 Action taken:

7. Old Business None.

Motion:
 Seconded:
 Action taken:

8. New Business

Mr. David Vaccaro announced that the next meeting date has been moved to Monday, November 14, 2022 at 6:30 in the cafeteria.

9. Information Items

1. Average monthly attendance from 9/1/22 – 9/30/22 - Attachment 9.1
2. Monthly Report of Attendance Officer for the month ending September 2022– Attachment 9.2

10. Discussion Items None.

11. Public Comments None.

Open: 7:51 p.m.
 Closed: 7:52 p.m.

12. Adjournment 7:53 p.m.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary